

Payroll Users Group

January 3, 2019

Payroll Improvement Project



NYS COMPTROLLER

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Change Management Team

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- Change Management
 - Enable and support project transition
 - Identify needs and liaise with stakeholders
 - Engage in testing, training, and end user support

Change Management Goals

- Identify changes that impact end users and processes
- Engage stakeholders
- Communicate project updates
- Facilitate seamless deployment at all agencies



Payroll Improvement Project



- Executive Sponsors
- Project Management
- Functional Experts
- Technical Experts
- Change Management



Project Goals

- Ensure continued support for the State's technical solutions
- Upgrade necessary hardware and software
- Implement system and business process changes to leverage new functionality
- Improve usability





TIMELINE



FALL'18 ANALYZE & DESIGN

Pain Points & Improvements

Project staff will evaluate PeopleSoft delivered functionality against NYS requirements. Whenever possible, delivered functionality will be leveraged to improve business processes and system performance.



WIN'19 TECHNICAL DEVELOPMENT

Configuration & Coding

Using the identified requirements, technical staff will configure and code the system, keeping the system current with the vendor's technical solution.





SUM'19 REPORTING UPDATES

Interfaces & Queries

Project staff and technical staff will work with stakeholders to modernize file transfers and update all locked queries to continue to work in the upgraded system.



FALL'19 TEST

Interface & User Acceptance Testing (UAT)

All interfaces will be tested to make sure that information is processed correctly and timely. During UAT, PayServ users will test the system to make sure it can handle the required tasks in real-world scenarios. Testing will be iterative, with errors being corrected and re-tested as activities proceed.





SPR'20 TRAIN

Training

A variety of training will be provided to make sure end users are prepared to successfully operate and interact with the PayServ system on the day the upgraded system goes live. Completion of training will be a measure used in evaluation of agency readiness for go live.



SUM'20 DEPLOY

Go-Live & Production Support

The upgraded PayServ system goes live! After Go-Live, increased support will be available to end users as they get comfortable using the upgraded system.





Thank you!

Questions?

